

**La Salle Redboine Conservation District
Board Meeting No. 7/1516 Minutes
February 12, 2016 – 1:30pm
Tall Boys Restaurant - Treherne, MB**

Present:	District Chairperson	R. Wood	Present
	Ass./Upper La Salle Sub-District Chair	M. Piper	Present
	Ass./Upper La Salle Sub-District V. Chair	G. Ducharme	Present
	Boyne-Norquay Sub-District V. Chair	J. McGregor	Absent
	Central La Salle Sub-District Chair	R. Leneal	Present
	Cypress River Sub-District Chair	R. Huggart	Absent
	Cypress River Sub-District V. Chair	C. Spencer	Present
	Long Lake Sub-District Chair	R. Graham	Present
	Lower La Salle Sub-District Chair	R. Dyck	Absent
	Provincial Appointee	M. Lowdon	Present
	Manager	J. Reid	Present
	Resource Technician	C. Desender	Present
	Financial Administrator	M. Robidoux	Absent
	Watershed Planner	A. Kiers-North	Present

1.0 Call to Order By Chairperson

Chairperson R. Wood called the meeting to order at 1:10pm.

2.0 Approval of Agenda

RESOLUTION #1/7/1516

Moved by: R. Graham

Motion to approve the agenda as presented.

CARRIED

Seconded by: M. Piper

3.0 Approval of Minutes

RESOLUTION #2/7/1516

Moved by: R. Leneal

Motion to approve the minutes as presented.

CARRIED

Seconded by: M. Lowdon

4.0 Delegations

No Delegations were present at this Board Meeting.

5.0 Administration & Business reports

5.1- Manager's Report

Manager presented update on various projects and programs since the last Board Meeting, including list of workshops, meetings and conferences attended and upcoming. An update was also given on the list of external funding applications being submitted for the 2016-17 Year.

5.2 - Administrator's Report

The Board was given the financial update for the CD since the last Board Meeting, including updated versions of the Budget, Income Statement, Cheque Ledger, and Bank Statements.

RESOLUTION #3/7/1516

Moved by: M. Piper

CARRIED

Seconded by: R. Graham

Motion to approve administrator's report including list of expenditures totaling: \$15,313.09.

5.3 - Technician's Report

Technician presented an update on this year's project list, including construction status and updated cost information. Technician also presented on potential projects for the upcoming year including the Cypress River Wetland Park Boardwalk Restoration and the Simon Farm Yard Run-off Management Project

RESOLUTION #4/7/1516

Moved by: R. Leneal

CARRIED

Seconded by: R. Graham

Motion to proceed with the survey, design and cost estimates for the Cypress River Wetland Park Boardwalk Restoration in partnership with the RM of Victoria.

6.0 Reports from Committees

6.1 Watershed Planner Update

A. Kiers-North presented the February Watershed Planner Report to the Board.

6.2 2016-17 Committee Appointments

The Board reviewed the Committee Appointments for the 2016-17 year. One change was made on the Employee/Personnel Committee and all other Committees remain unchanged. M. Piper volunteered to have his name removed from the Employee/Personnel Committee and R. Leneal volunteered to take his place.

7.0 Business Arising from Previous Meetings

7.1 GF2 GAEGS Update

The Board was given an update on the projects that were submitted as applications for the 2016-17 application deadline (Feb. 12, 2016). The 5 applications that were submitted were for 5 Grassed Runway Projects (2 Construction, 3 Survey) totaling \$46,161.00.

7.2 2016-17 Draft Budget Update

The Board was given an update on the 2016-17 Draft Budget. Some changes have been made since the draft was originally passed in October 2015, including the addition of funding for a possible summer student. The Board also asked to look into the possibility of including funding to initiate a district-wide drain & culvert inventory.

RESOLUTION #5/7/1516

CARRIED

Moved by: C. Spencer

Seconded by: M. Piper

Motion to hire a summer student for the 2016-17 season at the wage of \$15/hour beginning in April 2016. The length of the employment will be determined once the 2016-17 Provincial Grant is known and the 2016-17 Budget is finalized.

8.0 New Business

8.1 Alternate Watering System Rental Program

The Board was given a draft copy of the proposed Alternate Watering System Rental Program that will be discussed at Meeting #8-1516. The Board was tasked with reading the draft copy and coming to the next meeting prepared with any comments or changes to the draft.

8.2 Sub-District Member Attendance Policy

The Board was given a draft copy of the proposed Sub-District Member Attendance Policy that will be discussed at Meeting #8-1516. The Board was tasked with reading the draft copy and coming to the next meeting prepared with any comments or changes to the draft.

8.3 Board Member Clothing Order

The Board discussed the potential of ordering shirts for Board Members this year. The Manager will bring catalogues to Meeting #8-1516 and the Board will place an order for shirts then.

8.4 CRA Director/Personnel Update

The Board was informed that no Authorized Personnel under the CRA Business Account for LSRBCD are currently with the district. Due to Privacy concerns, CRA will not discuss who the listed authorized personnel are. CRA has informed the LSRBCD Staff that the Board can pass a resolution to delegate new authorized personnel and to send a copy of the resolution along with the proper forms to CRA in order to update the account.

RESOLUTION #6/7/1516

CARRIED

Moved by: R. Graham

Seconded by: R. Leneal

Motion to remove all existing authorized personnel from the CRA Business Account for the La Salle Redboine Conservation District, and replace them with the current Chairman Roy Wood, the current Manager Justin Reid, and the current Administrator Meghan Robidoux.

8.5 Holland United Church – Church Bench Storage Request

The Holland United Church has need to store some church benches while the church building is torn down and rebuilt. They are requesting LSRBCD to provide storage space in our shop to store the benches for approximately 6 months while construction is taking place. They are ready and willing to pay any storage fees associated with using the shop space.

RESOLUTION #7/7/1516

Moved by: R. Leneal

Motion to provide storage space for the Holland United Church's church benches in the LSRBCD Shop. The Board will also provide the storage space free of charge to the United Church.

CARRIED

Seconded by: R. Graham

9.0 Information & Correspondence

9.1 2016-17 Board Meeting Schedule

The Board was given the Meeting Schedule for the 2016-17 Year.

10.0 Adjournment

RESOLUTION #8/7/1516

Moved by: M. Piper

Motion to adjourn 3:00pm.

CARRIED

Seconded by: C. Spencer

Minutes Approved By:



District Chairperson – R. Wood



Acting Financial Administrator – J. Reid

***Thank you for those who attended our board meeting.
All Board Meetings are open to the public.
For information about the next board meeting please contact the office at
1-866-895-4735.***